

## **PROTOCOL FOR INTERNSHIPS AT UNIVERSIDAD DE CONCEPCION.**

### Internship student mobility:

It is defined as the short time specific academic student mobility carried out at Universidad de Concepción and it is waived of international fees in the framework of cooperative agreements between the partner universities.

1. The International Relations Office (DRI) has prepared a special application form for the reception of applicants interested in internships.
2. The applicant may take direct contact with the Teaching director of Career or Research professor/tutor, stating his/her interest in a internship. The professor should inform the Dean of Faculty and request his authorization. The International Relations Office send the Letter of Invitation to the International counterpart with copy to the applicant for the preparation of all the necessary paperworks.
3. The applicant should have the necessary economic resources for the costs associated during his stays, including the health insurance, air tickets will be of his own responsibility.
4. At the end of the internship the professor prepares a final report of all the academic activities for the recognition at the home institution.

University Campus, 2020.